



Nursing Continuing Professional Development-Professional Activities (non-CE)

Credits Earned	Activity	Documentation Required
1 Per activity participation <i>No maximum</i>	Participation in NBCSN Problem Item Analysis (PIN) call or other NBCSN activity (less than 5 hrs. in length)	1. Copy of certificate of participation
5 Per activity participation <i>Limited to 25/per 5-year cycle</i>	Participation in NBCSN Item Review, For/Exam review, Pool Review, Item Writing Workshop or other NBCSN activity (generally at least 5 hours in length.	1. Copy of certificate of participation.
5 Per leadership role <i>Max. 5 credits/yr. AND 25/cycle</i> <i>Points may be the same or different activities each year (e.g. NBCSN liaison for 3 yrs., then NASN Director for 2 years for a total of 25 points.</i>	Leadership Activities 1. Officer/Director position for national or state school nurse organization(s) OR 2. NBCSN Audit Committee member OR 3. NBCSN Liaison	1. Officer —documentation of position, such as copy of programs, minutes, etc. 2. Audit —perform at least 5 audits/year as confirmed by Recertification Chair. Copy of certification of participation is provided by NBCSN annually. 3. Liaison —copy of completed annual report AND report of participation at state or regional conference
1 Per year of membership <i>Maximum 5 credits</i>	NASN membership	1. Copy of membership card or other evidence for each year claimed. Can be downloaded from NASN website account
5 Maximum 5 credits per year <i>Minimum of 50 hrs. per semester for student clinical experience with school nurse (hours may include precepting multiple students over the course of a single semester)</i>	Precepting Student Nurses	1. Letter of validation from School of Nursing faculty documenting each year and number of hours of preceptorship
5 Per presentation <i>Limited 25 credits/5-year cycle. Each course may only be used once 5-year recertification cycle.</i>	Presentation (including poster) of Professional Education Topic (CE or Academic) Each course or poster presentation submitted must be of a unique topic. CE program: must provide accredited CE credits that meet NBSN guidelines.	1. CE Program: Copy of agenda or brochure listing faculty, topic, length of program and accreditation statement. 2. Academic Program: Syllabus listing name of course, institution, faculty, student objectives, course credit, dates of course. Basic nursing classes are not acceptable. Must be outside regular school nurse or school nurse instructor clinical hours. Must reflect new

	<p>CE program must be a minimum of 1 hour (60 min) in length.</p> <p>Academic Presentation: must be related to school nursing (population health/school health/pediatrics/etc.)</p>	<p>knowledge. Each course must be a unique topic.</p>
<p>10 Per EACH article with a different topic published within the 5-year cycle.</p> <p><i>No maximum</i></p>	<p>Original Article Published in Professional Journal</p>	<p>1. Copy of the published article OR complete citation</p>
<p>2 Per review</p> <p><i>No maximum</i></p>	<p>Peer Reviewer Participation for a professional journal or school nurse-related text.</p>	<p>1. Copy of email from the journal showing the review was submitted. The email should include the date of the review and the journal name.</p>
<p>5 Per EACH board position per 5-year cycle.</p>	<p>Participation as a member of a journal editorial board</p>	<p>1. Copy of appointment letter or letter from the journal editor showing years of service during renewal cycle.</p>
<p>10 Per chapter</p>	<p>Authoring or Editing a Chapter in a school nurse-related text.</p>	<p>1. Citation in current APA format</p> <p>2. Credit is allowed for EACH chapter authored within a different topic area AND/OR EACH text edited within the 5-year cycle.</p>