

# Credits Earned by Activity Type for NCSN Recertification

Credits Earned	Activity	Documentation Required
1	<b>Participation in NBCSN Problem Item Analysis (PIN) call or other NBCSN activity</b> (less than 5 hrs in length)	1. Copy of certificate of participation.
5 <i>Max. of 5 credits per year</i>	<b>Precepting Student Nurses</b>	1. Course outline and student objectives.  2. Letter of validation from School of Nursing faculty documenting each year and number of hours of preceptorship.  3. Minimum of 50 hours per semester for student clinical experience with school nurse.
1 credit for every 10 hours of coaching or orienting time	<b>NEW</b> <b>New colleague coaching/orientation</b>	Submit:  1. # of hours  <b>1.</b> Letter from employer

<p><b>5</b>  <i>Max. of 5 credits per year/25 cycle. Points may be the same or different activities each year.(e.g. NBCSN liaison for 3 years, then NASN director for 2 years for a total of 25 points)</i></p>	<p><b>Leadership Activities</b></p> <p>1. Officer/Director position for national or state school nurse organizations, including NBCSN OR</p> <p>2. NBCSN Audit Committee Member OR</p> <p>3. NBCSN Liaison</p>	<p>2. <b>Officer</b>—documentation of position, such as copy of programs, minutes, etc.</p> <p>3. <b>Audit</b>—perform at least 5 audits/year as confirmed by Recertification Chair.</p> <p>4. <b>Liaison</b>—completion of annual report AND report of participation at state or regional conference.</p>
<p><b>1</b>  <i>Credit per year of membership</i></p>	<p><b>NASN membership</b></p>	<p>1. Copy of membership card or other evidence for each year claimed.</p>
<p><b>5</b>  <i>Limited to 25 credits per 5- year recertification period</i></p>	<p><b>Participation in NBCSN Item Review, Form/Exam Review, Pool Review, Item Writing Workshop or other NBCSN activity</b> (generally at least 5 hrs. in length)</p>	<p>2. Copy of certificate of participation</p>

<p><b>5</b></p> <p><i>Limited to 25 credits per 5- year recertification period. Each course may only be used once per 5-year recertification period</i></p>	<p><b>Presentation (including poster) of Professional Education topic (CE or Academic)</b></p>	<ol style="list-style-type: none"> <li>1. Program must provide accredited continuing education credits according to NBCSN guidelines.</li> <li>2. Copy of agenda or brochure listing faculty, topic, length of program and accreditation statement.</li> <li>3. Program must be a minimum of 1 hour (60 min) in length. Each course or poster presentation submitted must be of a unique topic.</li> <li>5. Academic class must be related to school nursing (population health/school health/pediatrics/etc). Course outline listing name of course, institution, faculty, student objectives, course credit, dates of course. Basic nursing classes are not acceptable. Must be outside regular school nurse or school nurse instructor clinical hours, must reflect new knowledge. Each course must be a unique topic.</li> <li>6. 5. 1 academic credit = 10 credits/quarter or 15 credits/semester.</li> </ol>
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<p><b>10</b></p>	<p><b>Original Article Published in Professional Journal</b></p>	<ol style="list-style-type: none"> <li>1. Peer reviewed journal.             <ol style="list-style-type: none"> <li>a. Copy of table of contents, listing title of article, and Journal information, as date, volume, etc.</li> </ol> </li> <li>2. Credit is allowed for <b>EACH</b> article with a different topic area published within the 5-year recertification cycle.</li> </ol>
<p><b>2</b></p>	<p><b>Participation as a peer reviewer for a professional journal.</b></p>	<ol style="list-style-type: none"> <li>1. Copy of email from the journal indicating the review was submitted. The email should include the date of the review and the journal name.</li> </ol>
<p><b>5</b> Credit is allowed for <b>EACH board position</b> per 5-year recertification cycle.</p>	<p><b>Participation as a member of a journal editorial board.</b></p>	<ol style="list-style-type: none"> <li>1. Copy of appointment letter or letter from the journal editor indicating years of service during renewal cycle.</li> </ol>

<p><b>10</b></p>	<p><b>Authoring or Editing a Chapter in a School Nurse Related Text</b></p>	<p>1. Citation in current APA format.</p> <p>Credit is allowed for <b>EACH</b> chapter authored with a different topic area or <b>EACH</b> text edited within the 5-year recertification cycle.</p>
<p><b>5</b></p>	<p><b>NEW</b></p> <p><b>PhD/DNP Committee Member</b></p>	<p>1. Professional service as the community or external member. Academics serving on committees from their own institution within their role expectation may not use these credits.</p> <p>2. Submit:</p> <ul style="list-style-type: none"> <li>a. Student Name</li> <li>b. Institution</li> <li>c. Year</li> <li>d. Project Title</li> </ul>
<p><b>3</b></p>	<p><b>NEW</b></p> <p><b>Testimony regarding local or national school health related policy</b></p>	<p>1. Submit:</p> <ul style="list-style-type: none"> <li>a. Copy of written testimony</li> </ul> <p>Link to public record listing participation</p>

<p><b>1 credit per study/project</b>  <b>Limit 5 credits/cycle</b></p>	<p><b>NEW</b>  <b>Research and/or quality improvement participation</b></p>	<p>1. Submit:  a. Confirmation email from PI,  Screenshot of final survey “thank you” page, or other supporting documentation</p>
<p><b>Up to 5 credit hours per renewal cycle</b></p>	<p><b>NEW</b>  <b>Courses that focus on self improvement, changes in attitude, self-therapy, self awareness, caring for self</b></p>	